

Sharon -
For Web
Approved 12/16/15

**FOX HOLLOW VILLAGE PROPERTY OWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
MINUTES – NOVEMBER 18, 2015**

Members Present: J. Hendry, Pres.; P. Bassa, V. Pres.; B. Brown, Treas.; B. Benson, Secy.;
P. Evans, J. O'Brien,

Also Present: L. Saur

1. Call to Order: President Hendry called the meeting to order at 9:00 A.M.

2. Minutes: The October 28, 2015 minutes were **APPROVED** as amended at Item H.
(Ms. Brown made the **MOTION**, Mr. Bassa seconded.) **(VOTE 6-0)**

3. Treasurer/Finance: Ms. Brown reported that all dues are current and we are on budget.

4. Committee Reports:

A. DAB: Ms. Evans - The committee met on November 17 and approved removal of some dead bushes, installation of a Pygmy Palm, and several other requests. It denied one request to remove an oak tree and replace it with sod.

Mr. Hendry suggested DAB approvals be posted on property while work is being performed.
Ms. Benson suggested providing a routing listing at the bottom of the DAB form.

B. Documents: Ms. Benson reported that Annual Meeting Proxy Ballots have been collected, and the meeting agenda and 2016 budget packages (including updated Policies & Procedures) prepared. Three residents will man the Welcome Table, have attendees sign in, give them their Budget package and Ballot (if they have not already sent in a Proxy Ballot). Two residents from another POA will count votes.

C. Landscape/Maintenance: Mr. Bassa – No report, as the records are unavailable at this time due to the recent unexpected resignation of the Committee Chairperson. A volunteer will be requested at the Annual Meeting tomorrow.

D. Social: Ms. Benson indicated the next function is the December 13 Fox Hollow Holiday Progressive Social. A flyer will be going out soon.

E. Welcome: Ms. Wohlitka – No report

F. MCA DAB: Ms. Evans – No report

G. MCA Finance: Mr. Williams submitted the minutes of the November 11th meeting which said the committee reviewed the October financial statements as well as various expenses.

H. MCA Landscape/Maintenance: Ms. O'Brien reported that some weed problems are being addressed and they are finishing up the contracts.

I. MCA Board: Ms. Evans – No meeting.

J. President's Report: Mr. Hendry indicated that the CNA Insurance Co is sending a binder for our Directors' and Officers' Liability insurance. We will be using the office teleconferencing equipment in the future when needed.

5. **Old Business:** Mr. Hendry suggested that replacement of Mr. Shoaf (due to his November 1 resignation from the Board) be postponed until the Annual Meeting tomorrow. All agreed.

6. **New Business:** Ms. Benson reminded the Board to be at the Clubhouse at 9:00 A.M. to set up tables and chairs for the Annual Meeting and to plan to attend the Special Board Meeting on November 20 at 8:30 A.M. in the Office. She also reminded them that the next regular Board Meeting will be on December 16 at 9:00 A.M. in the Office.

7. **ADJOURN:** The meeting adjourned 9:55 A.M. (Mr. Bassa **MOTIONED**, Ms. Brown seconded.)

Respectfully Submitted,

Barbara Benson

Barbara Benson, Secretary

NOTE: Next Board Meeting – Dec. 16, 2015, 9:00 A.M. in Office