

Fox Hollow Property Owners Association, Inc.
Board of Directors Meeting Minutes
February 26th, 2018
Meadowcrest Office Conference Room
6222 W. Corporate Oaks Dr. Crystal River, FL 34429

I. Call to Order

President Sharon Ziemba opened the meeting at 1:00 p.m.

Directors Present: Barbara Benson, Secretary
 Rob Johnson, Treasurer
 Harry Treber, Director
 Sharon Ziemba, President
 Ron Harashack, Director
 Sarah Bertoch, Director

Also Present: Robbie Anderson Mgr., Pat Corkery, David Asher, Diane Balkind, Chris
 Alte, Marcia Treber Pat Duffy, Joe & Sandy Martin

II. Quorum Established

III. Approval of Minutes of Previous Board Meeting.

A. Board Meeting Minutes from January 30th, 2018

Rob Johnson moved to approve the Minutes as written. Ron Harashack second. ***The motion passed unanimously.***

IV. Treasurer/Finance Reports –

A. Financial Report. Year to date statements were reviewed. NDR reimbursement received from MCA; where did the NDR reimbursement post?

B. Street sign replacement – total cost \$2,425. Sharon Ziemba moved to proceed with street sign change out and funded from reserves. Harry Treber second. ***Motion passed unanimously.***

C. 2017 Audit Plan – In process by Donna Kilbury

V. Committee Reports

A. DAB Report – Chris Alte report attached

B. Maintenance Committee – Pat Duffy, report attached.

2. Tree removed from fence & fence repair behind Torrington Ct.

Sharon Ziemba moved to proceed with fence repair after manager talks to county re: risk management. Ron Harashack second. ***Motion passed unanimously.***

C. Property Manager – Robbie Anderson, report attached. Sharon Ziemba moved to proceed with road work bid process with Pigeon & Roberts at a cost of \$2,665.16. Harry Treber second. ***Motion passed unanimously.***

D. Welcome Committee – Bobbi Keane, report attached

E. MCA Representatives

1. MCA Finance Committee Report – Rob Johnson

2. MCA Landscape Maintenance Committee Report – Pat Corkery

3. MCA Board Report – Sharon Ziemba

VI. Presidents Report

- A. Recorded document changes & distribution to members.
- B. ACS V1.2 distribution status
- C. Ken Levins and cat feeding
- D. Becker & Poliakoff attorneys
- E. Financial Reports training classes
- F. Proposal from Advanced re: automated pick up

VII. Old Business

A. Review & Approve, Fox Hollow Board Admin Policies & Procedures

1. Page 5. Rob Johnson moved to accept Delinquent Dues section as written. Sarah Bertoch second. *Motion passed unanimously.*
2. Page 6. Sarah Bertoch moved to accept the Monthly Financial Reporting section as written. Rob Johnson second. *Motion passed unanimously.*
3. Page 7. Sharon Ziemba moves that the nominating committee will be the Board members. Rob Johnson second. *Motion passed unanimously.*

At the next meeting we will review Investment Policy.

VIII. New Business

- A. BOD Seat and other openings.
- B. Review and Approve Evaluation forms for contracted services.
Harry Treber moved to vote on Property Manager evaluation in August 2018 using form already distributed. Sharon Ziemba second. *Motion passed unanimously.*

IX. Adjourn

Ron Harashack moved to adjourn the meeting at 3:13 pm. Harry Treber second. *The motion passed unanimously.*

Respectfully Submitted

Robbie Anderson for the Secretary

END OF MINUTES

Approved by Fox Hollow Village Board of Directors on _____

Board member Signature _____

The next meeting will be, March 28th, 2018 at 1:00 o'clock pm in the Meadowcrest Office.